

CHEVERUS

Office of the Principal

March 15, 2020

Dear Cheverus Community,

Following Fr. Pecoraro's announcement that we have cancelled all in-person classes until Friday, March 27, I'm writing to you this morning with a few details about the next few days.

On **Monday, March 16**, our faculty and staff will have a professional development day to train in the use of Google Classroom, Google Hangouts/Meet, and to prepare their classes for the shift to online learning.

The campus will be open to students on Monday ONLY for the purpose of retrieving items from lockers that will be needed for remote learning. Students should access the building through the front doors by the Main Office and retrieve items from their lockers as quickly as possible.

Our Remote Learning Protocol will be sent to students and families on Monday afternoon.

Sunday and Monday are also good days for students and families **to determine locations in their homes where remote learning can best happen**. We recommend in a common space of your home (e.g. kitchen, living room, etc.), not bedrooms or other inappropriate settings. Unlike social media and Facetime with friends, remote learning needs to be approached in a professional manner - just like school.

We also STRONGLY encourage families to restrict student gatherings in their homes. This not only defeats the purpose of making this shift to online learning, it has the potential to disrupt the educational tone we are attempting to set.

On **Tuesday, March 17**, we will pilot the Remote Learning Protocol by following our normal (Tuesday) rotation of classes with homeroom beginning at 7:50 a.m. As we planned, faculty and staff will be on campus for this pilot while students work from home. We will then fully implement our Remote Learning Protocol on Wednesday, March 18. The school administration will review this protocol before Friday, March 27 to determine if it needs to be extended or if we are safe to resume in-person classes on Monday, March 30.

Peace,

John Moran